



Fee Structure

April 2024

At Tinkers and Tribe, we believe in open communication with all of our parents, carers and staff. Therefore, this structure will assist everyone to understand our fee's.

Opening times: We operate for 51 weeks per year, closing on bank holidays. We are open Monday to Friday from 8am to 6pm, full time.

Pricing: Fees are payable monthly in arrears and are reviewed annually in the month of April each year. Any changes to current rates will be advised in writing, at least one month in advance. Our fees do not include any outings, celebrations or entertainment that is in addition to our usual session activities.

Fees are calculated for the year and divided into 12 equal monthly payments.

Full Day 8am to 6pm	£89.97
Morning Session 8am to 1pm Afternoon Session 1pm to 6pm <i>(Please note that due to high demand, we are currently not offering half days)</i>	£51.76
Breakfast Session 7am -8am	£14.79
Hourly rate for additional hours accessed	£9.86

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Illness/absence: No refund will be given in the event of a child's absence due to illness, holiday, or any other reason.

Closures: Should the setting be unable to open due to bad weather or any other unforeseen circumstances, parents will not be charged for a chargeable session. Should closure need to take place part way through a session, a refund will not be given in this instance.

Late pick up: Children must be collected promptly at the end of a session/day. Should a parent fail to collect their child within 15 minutes of the session/day end, a late collection fee of £25 will be charged.

Late payments: Fees are to be paid within 4 days of the invoice date. If you are experiencing financial hardship please speak in confidence to *Georgia*, our Executive Assistant, so that alternative payment arrangements can be made. If without negotiation, fees are not settled, we are left with no alternative but to withdraw your child's place in line with our Fee Agreement. Children in receipt of Free Early Education will be able to access their funded hours only.

Deposits: When securing a space for your child, we ask for a deposit equivalent to the cost of one week's care upon acceptance of your child's place. The deposit will be held by *Tribe Incorporated Ltd* and can be refunded in full at the end of the care agreement or used as payment for the child's final week of care. If your child is accessing Free Early Education hours only the deposit will be returned within 6 weeks.

Retainer Fees: A retainer will be charged if a childcare place is available, but the child's parent does not want to take the place until sometime into the future. If this period exceeds 4 weeks, then a retainer will be paid to secure the place. This retainer will be charged at a rate of half of the cost of the quoted session fee. This retainer is for *Tribe Incorporated Ltd* to keep. Our registers run from September to September, thus a September start date will only require a deposit.

Payment methods: Invoices can be settled by cash, credit/debit card or BACS payment. We are also registered for the online Government Tax Free Childcare Scheme. Please speak to *Georgia* or *Alexandra* for our bank details if you wish to pay by BACS. Please include either the invoice number or your child's surname in the reference of every payment.

Meals, snacks, formula, and nappies: Please note all meals, snacks and nappies are included in our charges.

Notice Periods: We require a 4-week notice period of leave for children on all fee structures. Children accessing FEE must leave at the end of a month or term in order for us to calculate accurate fee charges or refunds.

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Free early education for two-, three- and four-year-olds

Free Early Education: The Department for Education states that children must not attend a funded session for longer than 10 hours a day and access no more than two sites a day and no more than 4 providers in any one week. No session is to start before 6am or finish after 8pm.

Two-year-olds (Working Parent's Entitlement) and three- and four-year-olds (Universal and Extended Entitlement): All children become eligible for up to 570 hours per year Free Early Education the term after their second birthday. Eligible date ranges are shown in the table below. Some children may qualify for up to an additional 570 hours per year Free Early Education which is subject to meeting certain eligibility criteria. This brings the total amount of FEE entitlement to 1140 hours per year. For more information, please speak to Georgia.

A child is entitled for Free Early Education at the start of the term after their second birthday in line with the Department for Education table below:

A child born on or between	...will become eligible for a free place from
1st January and 31st March	The Start of Term 5 following their second or third birthday (after April Holiday)
1st April and 31st August	The Start of Term 1 following their second or third birthday (after Summer Holiday)
1st September and 31st December	The Start of Term 3 following their second or third birthday (after Christmas/New Year Holiday)

'Stretched Offer': Early years providers can determine how they wish to deliver their Free Early Education across the year for example, term time only (38 weeks per year) or beyond which is referred to as 'stretched'.

Tinkers and Tribe is an all-year-round full day care provision therefore our FF2 and FEE chargeable patterns of delivery are based on offering up to 12 hours FF2 or Universal FEE entitlement per week and 24 hours Extended FEE entitlement over 47.5 weeks per year; the remaining 3.5 weeks of the year are charged at full price, as outlined in the table above. You will be invoiced in the usual way showing the Free Early Education your child has accessed in that period and what the additional charges are.

The following information details how your child can access their Free Early Education hours at our setting and outlines charges for additional hours.

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Fee Options

(All fees include nappies, formula, meals, and snacks)

Fees for Under 2's

Any combination of the following sessions can be taken over 51 weeks of the year, excluding bank holidays.

Breakfast Session 7am to 8am	£14.79
Morning Session 8am to 1pm	£51.76
Afternoon Session 1pm to 6pm	£51.76
Full Day 8am to 6pm	£89.97
Ad hoc care (subject to availability)	£9.86/hr

Fees for 2-year-olds

Any combination of the following sessions can be taken over 51 weeks of the year, excluding bank holidays.

Breakfast Session 7am to 8am	£14.79
Morning Session 8am to 1pm	£51.76
Afternoon Session 1pm to 6pm	£51.76
Full Day 8am to 6pm	£89.97
Ad hoc care (subject to availability)	£9.86/hr

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Fees for 2-year-olds, eligible for the working parent entitlement

The FEE funding hours take place between 8am-2pm on each funded session. The chargeable fee for the hours of childcare between 2pm and 6pm will be a flat rate of £50.00 This chargeable fee covers the cost of the childcare between the hours of 2pm-6pm, and covers the cost of the food, sundries and resources used between the hours of 8am-2pm. It's important to note that the FEE funding covers childcare for 47.5 weeks of the year, however we operate a 51-week provision. Therefore, the chargeable fee also includes the 3 weeks of private fees incurred throughout the year and spreads these evenly over 12 months.

Any combination of the following sessions can be taken over 51 weeks of the year, excluding bank holidays.

Morning Session 8am to 1pm	£30.00
Afternoon Session 1pm to 6pm	£30.00
Full Day 8am to 6pm chargeable rate, using 6 free hours	£50.00

Fees for Three- and Four-Year Olds

Any combination of the following sessions can be taken for 47.5 weeks of the year, excluding bank holidays.

Breakfast Session 7am to 8am	£14.79
Morning Session 8am to 1pm	£51.76
Afternoon Session 1pm to 6pm	£51.76
Full Day 8am to 6pm	£89.97
Ad hoc care (subject to availability)	£9.86/hr

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Fees for 3- and 4-year-olds, eligible for the universal/ extended funded hours

Up to 570 hours a year can be taken Monday-Friday, over 47.5 weeks a year (excluding bank holidays) which equates to 12 hours per week. For half a day's care the completely free 3 funded hours are 8am-11am. For full day care the completely free 6 funded hours are 8am-2pm. Universal Hours funded places can be booked as part of a session or a full day. Completely free hours can be booked subject to availability. (See below)

Up to 1140 hours a year can be taken Monday-Friday, over 47.5 weeks a year (excluding bank holidays) which equates to 24 hours per week. For half a day's care the completely free 3 funded hours are 8am-11am. For full day care the completely free 6 funded hours are 8am-2pm. Universal Hours funded places can be booked as part of a session or a full day. Completely free hours can be booked subject to availability. (See below)

Any combination of the following sessions can be taken over 51 weeks of the year, excluding bank holidays.

Morning Session 8am to 1pm	£30.82
Afternoon Session 1pm to 6pm	£30.82
Full Day 8am to 6pm chargeable rate, using 6 free hours	£40.67

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Totally Free Early Education Places:

At Tinkers and Tribe, a child can access 12 hours per week of FF2 or Universal Free Early Education Entitlement and 24 hours per week of Extended Free Early Education Entitlement for 38 weeks per year without any additional hours or charges and can be accessed as follows:

FF2 and Universal Entitlement	2 x 8am-2pm sessions available between Monday- Friday (38 weeks per year)
Extended Entitlement	4 x 8am-2pm sessions available between Monday- Friday (38 weeks per year)

Limited spaces are available for completely Free Early Education (subject to availability). These places are offered to families who are in most need of completely free education for example, those who have previously accessed FF2 funding or for Looked after Children. We offer 12 hours of completely free universal Early Education per week over 2 days for 38 weeks of the year (term time only) between the hours of 8am-2pm on Monday- Thursday. Additional hours are subject to availability and are charged at: £9.26/hr

Term dates can be found:

https://www.kelsi.org.uk/_data/assets/pdf_file/0005/119777/Sample-38-Weeks.pdf

Please note that due to the nature of our small home from home settings, Tinkers and Tribe is only able to offer limited totally free places which are subject to availability; please contact *Georgia* for more information. These places are offered to families who are in most need of completely free education for example and not limited to; those who have previously accessed FF2 funding or Looked After Children.

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Breakfast, Afterschool and Holiday Club

Tinkers and Tribe offer breakfast, afterschool and holiday clubs for children aged 5- 11 years; please see session times and rates below.

1. Fees for Breakfast Club – 5 to 11 years

Term time only, 39 weeks a year

8am to 8:50am with drop off service to School: £17.71

Additional hours/sessions taken are charged in line with the 3- and 4-year-old fees

2. Fees for After School Club – 5 to 11 years

Term time only 39 weeks a year

3:15pm to 6pm with collection service from School and tea: £21.13

3. Fees for Wrap Around School Care – 5 to 11 years

Term time only 39 weeks a year

8am to 8:50am with breakfast and drop off service to school

3:15pm to 6pm with collection service from School and tea: £35.21

3. Fees for Holiday Club – 5 to 11 years

Operates during the Summer, Christmas, Easter, and half term holidays.

Breakfast Session 7am to 8am	£14.09
Morning Session 8am to 1pm	£24.64
Afternoon Session 1pm to 6pm	£24.64
Full Day 8am to 6pm	£52.81

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COVID-19 Fee Arrangements

To maintain the sustainability of Tribe Incorporated Ltd, a fee will be charged to families in the case of a full closure due to COVID-19. The fee will be charged at 33% of your usual monthly fee for the duration of the closure. Although our staff can be placed on furlough or Statutory Sick Pay in the event of a closure, our overheads remain constant. Our mortgages, insurances and other operating costs will need to be paid even if we are forced to close, therefore your fee of 33% will ensure these costs are met and Tribe Incorporated Ltd can continue to operate and provide care for your child after the closure. If families are isolating due to a suspected case of COVID-19 and are awaiting test results, fees will be charged at 100%. If a child is isolating because they are a contact of COVID-19 or they themselves have tested positive, but the setting remains open, normal fees apply.

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